

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

<u>DEPARTMENT</u>	: PROVIDER AFFAIRS
<u>POSITION</u>	: PROFESSIONAL OFFICER: MONITORING AND EVALUATION X2
<u>REFERENCE NUMBER</u>	: POMEPA/006/03/2023)
<u>ANNUAL COST TO COMPANY</u>	: R721 264,96 PER ANNUM
<u>REMUNERATION</u>	
<u>TERMS OF APPOINTMENT</u>	: PERMANENT
<u>CLOSING DATE</u>	: 31 MARCH 2023

MINIMUM REQUIREMENTS:

- Grade 12.
- Bachelor Degree in Nursing.
- Additional qualification in Nursing Education.
- Five (5) years' experience in nursing practice.
- Three (3) years' experience as a Nurse Educator in a Nursing College or university of Technology or University.
- Valid Annual Practising Certificate (APC).
- Valid driver's license.

ADDED ADVANTAGE REQUIREMENTS:

- More than five (5) years' experience in nursing practice.
- More than three (3) years' experience as a Nurse Educator in a Nursing College or university of Technology or University.
- Certificate in Monitoring and Evaluation.



Cecilia Makiwane Building,
602 Pretorius Street, Arcadia, Pretoria 0083
Private Bag X132, Pretoria 0001,
Republic of South Africa



Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

OTHER REQUIREMENTS:

- Travelling will be required extensively.

REQUIRED KNOWLEDGE

- Understanding of the training and education systems in nursing.
- Financial Policies and Procedures.
- Corporate Governance.
- The Nursing Act, Act No 33 of 2005
- SANC Regulations for Nursing Education and Training.
- Relevant education related regulations e.g., SAQA, NQF Act, Higher Education Act etc.

REQUIRED COMPETENCIES:

- Job knowledge.
- Technical skills.
- Acceptance of responsibility.
- Quality of work.
- Reliability.
- Initiative.
- Interpersonal relationship.
- Flexibility.
- Teamwork.
- Planning and execution.
- Manage resources.
- Communication.
- Customer orientation.

KEY PERFORMANCE AREAS:

- Contribute to the development of Annual Operational Plan, Sectional Plan and Departmental Strategy.
- Develop standard operating procedures and policies for the section.
- Develop and implement Monitoring and Evaluation guidelines, frameworks and tools.
- Manage curriculum development and evaluation.
- Conduct Monitoring and Evaluation site visits, analyse data- and provide reports.
- Liaison with internal and external stakeholders with matters related to Monitoring and Evaluation.
- Manage Resources (i.e., Human, financial, physical and information Resources).
- Perform ad hoc tasks as delegated by the line manager/ supervisor.

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (<https://www.sanc.co.za/vacancies/>). **Applications must be e-mailed pomepa@sanc.co.za**

Incomplete applications or those which do not meet the above requirements will not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to the Human Resources Department

on or before the day of the interview date. The SANC may request academic record for general qualifications/Certificates that does not specify the major courses to determine the major course of the qualification. It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid. Failure to do so will result in your application being disqualified.

Furthermore, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Ms. Veronica Mthethwa at Tel. no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.