

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

<u>DEPARTMENT</u>	: PROVIDER AFFAIRS
<u>POSITION</u>	: SENIOR MANAGER: PROVIDER AFFAIRS
<u>REFERENCE NUMBER</u>	: SMPA/001/02/2023
<u>REMUNERATION</u>	: R1 321 212,09
<u>TERMS OF APPOINTMENT</u>	: PERMANENT
<u>CLOSING DATE</u>	: 10 MARCH 2023

MINIMUM REQUIREMENTS:

- Grade 12.
- Master's Degree in Nursing.
- An additional qualification in Nursing Education and Nursing Management.
- Ten (10) years' nursing practice experience inclusive of working experience as a nursing educator in a Nursing College/University/University of Technology.
- Four (4) years' experience at the management level in the nursing practice field.
- Valid South African Nursing Council Annual Practising Certificate (APC).
- Valid driver's license.

OTHER REQUIREMENTS

- Minimum travelling and work beyond normal working hours within the Basic Conditions of Employment Act provisions.

ADDED ADVANTAGE REQUIREMENTS

- Working experience within a Health regulatory environment.
- A clinical specialization (qualification) in nursing.
- A qualification in Leadership management



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website: www.sanc.co.za

REQUIRED KNOWLEDGE AND SKILLS

- Understanding, interpreting and applying Health and other legislation relevant to nursing education.
- Understanding, interpreting and applying the Nursing Act (Act No. 33 of 2005) and its Regulations.
- Corporate Governance.
- Computer literacy (working knowledge of MS Word, Excel, Outlook, Power Point etc).

REQUIRED COMPETENCIES

- People management and empowerment
- Programme and project management
- Financial management
- Strategic capability and leadership
- People management and empowerment
- Knowledge management
- Service delivery innovation
- Problem solving and analysis.
- Client orientation and customer focus
- Communication
- Honesty and integrity

KEY PERFORMANCE AREAS:

- Contribute to the development of Strategic plan, Annual Performance plan and annual operational plan of the Organisation.
- Develop and implement departmental strategy.
- Provide strategic guidance to Council and its standing Committees on education and training matters.
- Provide Secretariat Services to the Council Committees overseeing Education and Training.
- Prepare reports for Council consideration.
- Develop, review, implement and monitor departmental Policies, standards operating procedures, internal controls, system and frameworks.
- Manage accreditation operations.
- Manage monitoring and Evaluation operations.
- Manage risk in the area of responsibility.
- Contribute to the Research agenda related to Education and Training.
- Provide input towards draft legislation.
- Identify and Implement factors to improve service delivery on issues related to Provider Affairs.
- Contribute to the development of a Quality Management System.
- Facilitate information sharing to Education and training stakeholders.
- Manage resources (i.e., Human, Financial, Information and Physical resources).
- Perform ad hoc task as delegated by supervisor.

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (<https://www.sanc.co.za/vacancies/>). **Applications must be e-mailed smpa@sanc.co.za**

Incomplete applications or those which do not meet the above requirements will not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. The SANC may request academic record for general qualifications/Certificates that does not specify the major courses to determine the major course of the qualification. It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid. Failure to do so will result in your application being disqualified.

Furthermore, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Ms. Veronica Mthethwa at Tel. no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.