

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply:

<u>DEPARTMENT</u>	: FINANCE
<u>POSITION</u>	: SENIOR MANAGER – FINANCE
<u>REFERENCE NUMBER</u>	: SMF/001/02/2020
<u>REMUNERATION</u>	: NEGOTIABLE
<u>TERMS OF APPOINTMENT</u>	: PERMANENT
<u>CLOSING DATE</u>	: 20 MARCH 2020 AT 16H30

MINIMUM REQUIREMENTS:

- Grade 12;
- Certificate in Theory of Accounting (CTA)/ B Com Honours in Accounting or equivalent;
- CA (SA);
- Registration with the relevant body;
- Valid driver's licence;
- Minimum of 10 years' experience in a Finance environment (Post Articles);
- Experience in managing a budget of approximately R100 million;
- Minimum of 5 years' management experience in a Finance environment within a corporate organisation, public sector or state owned entities/ organ of state;
- A Leadership Management programme will be regarded as an added advantage; and
- Working experience within a regulatory environment will be regarded as an added advantage.

OTHER REQUIREMENTS:

- Travelling (limited) will be required.



Cecilia Makiwane Building,
602 Pretorius Street, Arcadia, Pretoria 0083
Private Bag X132, Pretoria 0001,
Republic of South Africa



Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

KNOWLEDGE REQUIRED:

- Financial Policies and Procedures;
- Preparation of annual financial statements and financial reporting;
- Strong knowledge of IFRS and other financial reporting standards;
- Treasury management;
- Asset management;
- Financial management;
- Management of Finance-related IT applications;
- Payroll and Benefits;
- Tax compliance;
- Supply chain management;
- Corporate Governance (e.g. Companies Act, King IV Report/Code etc.);
- Risk management; and
- Knowledge of current ERP systems.

REQUIRED COMPETENCIES/SKILLS:

- Strategic capability and leadership;
- People management and empowerment;
- Programme and project management;
- Financial management;
- Change management;
- Knowledge management;
- Service delivery innovation;
- Problem solving and analysis;
- Client orientation and customer focus;
- Communication; and
- Honesty and integrity.

KEY PERFORMANCE AREAS:

- Contribute to the development of the annual operational plan/ annual strategic reviews.
- Develop and implement the Finance departmental strategy in support of the organisational strategy.
- Development of policies, SOPs, business processes, internal controls and guidelines relevant to the Finance division, to ensure efficiencies and strengthen the internal control environment.
- Ensure sound financial management and effective management of financial operations.
- Manage revenue management, management accounting and financial accounting functions within the SANC.
- Ensure compliance to Finance-related policies.
- Compile Council and committee reports for approval by the Office of the CFO.
- Manage the risk for the areas of responsibility within the SANC.
- Provide strategic guidance to relevant Council standing committees.
- Perform ad hoc tasks as delegated by the line manager/ supervisor
- Manage resources (human, financial, physical and information).

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (www.sanc.co.za). Alternatively the application forms are also available at the South African Nursing Council, Cecilia Makiwane building, 602 Pretorius Street, Arcadia, 0083. Applications may be e-mailed to seniormanfin@sanc.co.za; alternatively applications can be mailed to: The Human Resource Department, Private Bag X132, Pretoria, 0001; or hand-delivered at 602 Pretorius Street, Arcadia, Pretoria.

Incomplete applications or those which do not meet the above requirements will not be considered.

All applications must be accompanied by certified (not older than six months) copies of identity document and all relevant educational and professional qualifications as well as proof of professional registration, together with an up-to-date, detailed curriculum vitae (CV) including information on key performance areas and three contactable references, including the most recent employer. Foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens.

The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation. Candidates may be subjected to practical tests and a competency-based assessment, determined by the SANC.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply.

Enquiries may be directed to Mr Mbongiseni Ntuli, at Tel. no. (012) 426 9533. The South African Nursing Council reserves the right not to make any appointment.