Bidder’s Information: The Manager/Director

Dear Sir/Madam

INVITATION TO BID: SCM 09/2020/SANC: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF MICROSOFT LICENCES WHO ALSO HAVE THE CAPACITY, CAPABILITY AND EXPERIENCE TO DEPLOY O365 AND MICROSOFT EXCHANGE IN THE CLOUD FOR THE SOUTH AFRICAN NURSING COUNCIL FROM MICROSOFT ACCREDITED GOLD AND PLATINUM PARTNERS FOR A FIVE (05) YEAR PERIOD

1. The South African Nursing Council is a regulatory body established in terms of the Nursing Act No. 33 of 2005 (the Nursing Act) to regulate the nursing profession and to provide for matters connected therewith.

2. The South African Nursing Council invites bidders to participate and submit bids/proposals for the provision of Microsoft licenses who also have the capacity, capability and experience to deploy O365 and Microsoft Exchange in the cloud for the South African Nursing Council (SANC) from Microsoft accredited gold and platinum partners for a five (05) year period.

3. You are requested to complete the tender documents and submit them in accordance with the stipulations mentioned hereunder.

4. The conditions contained in the attached annexures apply.

5. The bid must be submitted in two (2) separate envelopes with a name and address of the bidder, bid number, description of the bid and closing date.
   5.1 Envelope 01: This envelope is for technical/administrative documents only- one (01) original document.
   5.2 Envelope 02: This envelope is for pricing only, i.e. pricing schedule and/or the formal quote by the bidder - one (01) original document.
6. The bid/tender cannot be submitted by fax or email, but should only be hand-delivered or couriered on or before closing date and time with all supporting documents.

7. All couriered/ hand delivered bids must be addressed to the SANC Supply Chain Management Unit and they must be submitted before 11H30 on 31 July 2020. No late submissions will be accepted.

8. The attached forms/annexures, if completed in full and returned, will form part of your price quotation.

9. Please take note that, this bid/tender will be evaluated in terms of the 80/20 Preference Point System.

10. With reference to the Preference Point Claim form (SBD 6.1), the following documents must be submitted with your bid to corroborate and validate your claim of points:

   10.1 Proof of claims (B-BBEE Certificate issued by the accredited Verification Agency or Sworn Affidavit from DTI or signed by the vendor and affirmed by the Commissioner of Oaths)
   10.2 Copy (-ies) of ID document (s) of Directors
   10.3 Proof of company registration from Companies and Intellectual Property Commission (CIPC).

Yours faithfully

Chief Financial Officer

Mr T Ndadaana

Signature: ........................

Date: ...........................
INVITATION TO BID: SCM 09/2020/SANC: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF MICROSOFT LICENCES WHO ALSO HAVE THE CAPACITY, CAPABILITY AND EXPERIENCE TO DEPLOY 0365 AND MICROSOFT EXCHANGE IN THE CLOUD FOR THE SOUTH AFRICAN NURSING COUNCIL FROM MICROSOFT ACCREDITED GOLD AND PLATINUM PARTNERS FOR A FIVE (05) YEAR PERIOD

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NURSING COUNCIL.

Bid number: SCM 09/2020/SANC
Closing date: 31 JULY 2020
Closing time: 11H30
Description: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF MICROSOFT LICENCES WHO ALSO HAVE THE CAPACITY, CAPABILITY AND EXPERIENCE TO DEPLOY 0365 AND MICROSOFT EXCHANGE IN THE CLOUD FOR THE SOUTH AFRICAN NURSING COUNCIL FROM MICROSOFT ACCREDITED GOLD AND PLATINUM PARTNERS FOR A FIVE (05) YEAR PERIOD

THE SUCCESSFUL BIDDER MAY BE REQUIRED TO SIGN THE SERVICE LEVEL AGREEMENT / CONTRACT

Bid response documents may be deposited in the bid box situated at (street address)
The South African Nursing Council,
No. 602 Pretorius Street, Arcadia,
Pretoria, 0083, (next to the pedestrian gate)

SUPPLIER INFORMATION

Name of bidder:
Postal address:
Street address:
Telephone number: Code: Number:
Cell phone number:
Facsimile number: Code: Number:
E-mail address:
VAT registration number:

Tax clearance status PIN:

B-BBEE Status Verification Certificate (Tick Applicable Box)
Level
[ ] Yes
[ ] No

B-BBEE status level Sworn Affidavit
[ ] Yes
[ ] No

If Yes, who was the certificate issued by?

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

The Accredited Representative in South Africa for the goods/services/works offered?
[ ] Yes
[ ] No
[if yes enclose proof]

Are you a foreign based supplier for the goods/services/works offered?
[ ] Yes  [ ] no
[if yes answer part 3 below ]

Signature of Bidder:
Date:
Capacity under which this bid is signed (attach proof of authority to sign this bid; e.g. resolution of directors, etc.)

Total number of items offered
Total bid price (all inclusive)
## The South African Nursing Council:

<table>
<thead>
<tr>
<th>Bid Procedure Enquiries May Be Directed To:</th>
<th>Technical Information May Be Directed To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person: Pebetsi Madisha</td>
<td>Contact Person: Tintswalo Nyathi</td>
</tr>
<tr>
<td>Telephone Number: 012 426 9581</td>
<td>Telephone Number: 012 426 9570</td>
</tr>
<tr>
<td>Facsimile Number:</td>
<td>Facsimile Number:</td>
</tr>
<tr>
<td>E-mail Address: <a href="mailto:pmadisha@sanc.co.za">pmadisha@sanc.co.za</a></td>
<td>E-mail Address: <a href="mailto:tnyathi@sanc.co.za">tnyathi@sanc.co.za</a></td>
</tr>
</tbody>
</table>

## Terms and Conditions for Bidding

1. **Bid Submission:**
   1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
   1.2. All bids must be submitted on the official forms provided—(not to be re-typed) or online.
   1.3. Bidders must register on the South African Nursing Council supplier database by submitting the following mandatory information namely: (business registration/ directorship/ membership/identity numbers; tax compliance status; and banking information for verification purposes). B-BBEE certificate or sworn affidavit for B-BBEE must be submitted to bidding institution.
   1.4. Where a bidder is not registered on the South African Nursing Council database, mandatory information namely: (business registration/ directorship/ membership/identity numbers; tax compliance status may be submitted with the bid documentation. B-BBEE certificate or sworn affidavit for B-BBEE must be submitted to bidding institution.
   1.5. This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2017, and, if applicable, any other legislation or special requirement of the contract.

2. **Tax Compliance Requirements**
   2.1. Bidders must ensure compliance with their tax obligations.
   2.2. Bidders are required to submit their unique personal identification number (PIN) issued by SARS to enable the organ of state to view the taxpayer’s profile and tax status.
   2.3. Application for tax compliance status (TCS) or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website www.sars.gov.za.
   2.4. Bidders may also submit a printed TCS together with the bid.
   2.5. In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate proof of TCS / pin.

3. **Questionnaire to Bidding Foreign Suppliers:**

   3.1. Is the bidder a resident of the Republic of South Africa (RSA)?
   3.2. Does the bidder have a branch in the RSA?
   3.3. Does the bidder have a permanent establishment in the RSA?
   3.4. Does the bidder have any source of income in the RSA?

   If the answer is “no” to all of the above, then, it is not a requirement to obtain a tax compliance status / tax compliance system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.
1. CONTRACT PERIOD:

1.1 This will be a five (05) year contract for the provision of Microsoft licenses who also have the capacity, capability and experience to deploy 0365 and Microsoft Exchange in the cloud for the South African Nursing Council (SANC) from Microsoft accredited gold and platinum partners.

1.2 SANC reserves the right to extend or cancel the contract, pending available funding and/or satisfaction with service delivery.

2. ACCEPTABLE BIDS/OFFERS:

2.1 The SANC reserves the right to cancel or withdraw the bid without prior notification.

2.2 SANC is not obliged to award a tender to the lowest bidder.

2.3 The SANC may request interviews/presentations/pitching sessions with shortlisted bidders before the final selection is made.

2.4 The SANC will not be liable for any cost incurred by a service provider in the process of responding to this bid, including on-site presentations and the preparation of the proposal.

2.5 The SANC will not consider any late bids. All bids submitted after the stipulated closing date and time will not be considered and will be returned back to the bidder unopened.

2.6 Any effort by the bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, will result in rejection of the bid concerned.

2.7 The successful bidder will be informed in writing through the issue of a purchase order.

2.8 No bid may be awarded to a person who has failed to submit proof of his/her tax compliance status (tax clearance certificate and personal identification number (PIN)) or any proof certifying that the taxes of that person is in order or that suitable arrangements have been made with SARS.

2.9 Where it is discovered that a non-B-BBEE compliance company used a designated or black owned company as a “front” to acquire a bid, such company will be disqualified and the bid shall be withdrawn.

2.10 Only bids complying with all the requirements as stipulated in the Terms of Reference/Scope of Work/Specifications will be regarded as acceptable.

2.11 The following qualifying criteria must be strictly adhered to and bidders should attach the following documents. Non-compliance to these criteria will invalidate your bid:

a) Proof of tax compliance status (TCS) such as the unique personal identification number (PIN) issued by South African Revenue Services (SARS).

b) Proof of company registration from the Companies and Intellectual Property Commission (CIPC).

c) Submit a list of three (3) contactable references with relevant supporting information for similar work performed during the past three years that clarifies:

   - Name of reference on the organisation’s letterhead
   - Client manager contact details
   - Type of services provider
   - Value of the project

d) Provide written confirmation from Microsoft which confirms that the Bidder is a current Gold or Platinum Partner which is entitled to act as a reseller and provider of the services and/or goods required.
3. SUBMISSION OF BIDS:

3.1 Bidders will be required to submit their bids/proposals by utilizing the two envelope system as stipulated below:

3.2 Any bidder who fails to comply with any requirement of the bid may, at the discretion of the Bid Evaluation Committee, be regarded as non-compliant and as a result be disqualified.

3.3 Any bidder who provides his/her own conditions contrary to SANC's bid terms and conditions will be disqualified.

3.3.1 Envelope 1: (Administrative documents) – One (1) original:

a) Tenderers are required to submit a completed bid pack (this documents), including:
   i) Duly completed and signed SBD documents
   ii) Proof of tax compliance status (TCS) such as the unique personal identification number (PIN) issued by South African Revenue Services (SARS).
   iii) B-BBEE certificate or Sworn Affidavit.
   iv) Proof of company registration from the Companies and Intellectual Property Commission (CIPC).
   v) Provide written confirmation from Microsoft which confirms that the Bidder is a current Gold or Platinum Partner which is entitled to act as a reseller and provider of the services and/or goods required.
   vi) Submit a list of three (3) contactable references for similar work performed during the past three (3) years with relevant supporting information that clarifies:
       - Name of reference on the organisation’s letterhead.
       - Client manager contact details
       - Type of services rendered
       - Value of the project.

b) Envelope 2: (Pricing) – One original:

   i) Completed pricing schedule, including the formal quote from the tenderer.

4. PAYMENTS:

4.1 SANC undertakes to pay validated invoices in full within thirty (30) days from the date of the invoice or upon agreed payment intervals as accepted in the contract.

4.2 All invoices shall be sent to the following email address: sancinvoices@sanc.co.za.

4.3 No invoices for outstanding deliverables or for any unproductive or duplicated time spent by the service provider will be validated for payment.

4.4 Invoices should be emailed or hand delivered to the SANC timeously.

4.5 The invoices should be original and must be accompanied by an inspection certificate and/or proof of delivery.

5. SUPPLY DELIVERY VALIDATION:

5.1 The certificate and the related report of delivery / installation / progress milestone / commissioning will be validated by a SANC representative prior to payment of final invoices.

6. VALUE ADDED TAX:

6.1 All contract prices are inclusive of 15% Value Added Tax (VAT) or any other rate applicable at tender closing date, except in the case of a person/company that is not required to register for Value Added Tax. Companies not registered in terms of the Value Added Tax Act, may not claim VAT on invoices.
7. **PRICE AND PRICE QUALIFICATION:**

7.1 Pricing for year one will be fixed at the relevant Rate of Exchange at the time of the initial contract commencement and licencing for subsequent periods will be based upon the related/applicable Microsoft price list.

7.2 Prices must be quoted in accordance with the Government Microsoft pricing discount model.

7.3 Pricing for subsequent years will need to be compliant with the Microsoft Government discount licencing price model.

7.4 The bid prices shall be given in the units shown and will be awarded per item.

7.5 Prices must be inclusive of delivery cost and all taxes.

7.6 All prices shall be quoted in South African currency.

7.7 No changes or extensions or additional ad hoc costs are accepted once the contract has been awarded and/or signed.

7.8 Detailed information is optional and is provided as Annexures to the details of the bid.

8. **COMMUNICATION:**

8.1 Communication will be restricted to Supply Chain Management Officials.

8.2 All communication with the bidders during bidding process will be strictly in writing.

8.3 The South African Nursing Council may request clarification in writing regarding information provided by the bidders. Bidders must supply the required information within the specified period. Failing to do so may **invalidate** the bid.

9. **INTELLECTUAL PROPERTY:**

9.1 All the information contained in this document is intended solely for the purpose of assisting bidders to prepare their bids. Any use of the information contained herein for other purpose not intended for this bid/quotation is prohibited.

9.2 The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation provided by the SANC to the bidder/tenderer, both successful and unsuccessful, remain the property of the SANC.

10. **DISPUTES**

10.1 The relevant bidder agrees that should any dispute arise from the contract, the matter shall be submitted to the relevant Bid Adjudication Committee for a ruling and such ruling shall be final.
1. PURPOSE

1.1. The South African Nursing Council (SANC) requires bids/proposals for the provision of Microsoft licenses from Microsoft accredited Gold and Platinum Partners for a five (05) year period. The Gold and Platinum Partners also must have the capacity, capability and experience to deploy 0365 and Microsoft Exchange in the cloud for the (SANC).

2. MINIMUM EQUIPMENT / PRODUCT SPECIFICATIONS:

2.1. Compulsory requirements:

2.1.1. The vendor must be able to:

2.1.1.1. Respond to the bid within 5 working days,

2.1.1.2. Prove that it is a well capacitated, experienced Microsoft Gold or Platinum Partner and has qualified resources,

2.1.1.3. Provide an on-line portal and train the designated SANC users in the use thereof so as to manage all Microsoft licences,

2.1.1.4. Conclude an agreement with in a very short period of time after receiving a Letter of Intent (LOI) from the SANC,

2.1.1.5. Pricing for year one will be fixed at the relevant Rate of Exchange at the time of the initial contract commencement and licencing for subsequent periods will be based upon the related/applicable Microsoft price list, and

2.1.1.6. All Microsoft licences will be procured through this vendor for the period of the contract.

2.1.1.7. Able to provide the required on-line portal as from the date of the contract term (inclusive of deployment thereof and training of 3 SANC representatives)

2.1.1.8. Ability to provide the required volume licences and the services as referred to in section two (2) of this document

2.1.1.9. Bidder is able to conclude a contract being entered into within two (02) weeks from the date of being informed of such an intent and allow the SANC access to the licence codes.

2.2. Software requirements

2.2.1. The following information reflects the required software requirements.

2.2.2. Prices must be quoted for in accordance with the Government Microsoft pricing discount model.

2.2.3. The bidder(s) is to provide pricing for all three (3) proposed licencing models reflected below:
<table>
<thead>
<tr>
<th>OPTION 1 CSP AND OVS COMBINATION</th>
<th>Description</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>796b6b5f-613c</td>
<td>Office 365 E3</td>
<td>198</td>
</tr>
<tr>
<td>39504991-553b</td>
<td>Windows 10 Enterprise E3</td>
<td>198</td>
</tr>
<tr>
<td>DG7GMGF0DVT7</td>
<td>Windows User Cals 1 Year CSP</td>
<td>198</td>
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<tr>
<td>77D-00060</td>
<td>MicrosoftVisualStudioProSubMSDN AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
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</tr>
<tr>
<td>H30-02389</td>
<td>MicrosoftProjectProfessional AllLng License/Software AssurancePack OLV 1License LevelID AdditionalProduct w/ProjectSvrCAL 1Year</td>
<td>5</td>
</tr>
<tr>
<td>D87-03975</td>
<td>MicrosoftVisioProfessional AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>5</td>
</tr>
<tr>
<td>7NQ-00146</td>
<td>MicrosoftSQLSvrStandardCore AllLng License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
<td>4</td>
</tr>
<tr>
<td>312-03719</td>
<td>MicrosoftExchangeServerStandard AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>2</td>
</tr>
<tr>
<td>9GS-00353</td>
<td>MicrosoftCoreInfrastructureSvrSteDCCore AllLng License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
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</tr>
</tbody>
</table>
### OPTION 2 - MICROSOFT ENTERPRISE AGREEMENT

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Price</th>
</tr>
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<tbody>
<tr>
<td>AAA-10842</td>
<td>O365E3 ShrdSvr ALNG SubsVL MVL PerUsr</td>
<td>198</td>
</tr>
<tr>
<td>AAA-10787</td>
<td>WinE3 ALNG SubsVL MVL PerUsr</td>
<td>198</td>
</tr>
<tr>
<td>AAA-12414</td>
<td>CoreCALBridgeO365 ALNG SubsVL MVL PerUsr</td>
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<tr>
<td>W06-01066</td>
<td>CoreCAL ALNG LicSAPk MVL Pltfm UsrCAL</td>
<td>198</td>
</tr>
<tr>
<td>77D-00110</td>
<td>VSProSubMSDN ALNG LicSAPk MVL</td>
<td>1</td>
</tr>
<tr>
<td>H30-00237</td>
<td>PrjctPro ALNG LicSAPk MVL w1PrjctSvrCAL</td>
<td>5</td>
</tr>
<tr>
<td>D87-01057</td>
<td>VisioPro ALNG LicSAPk MVL</td>
<td>5</td>
</tr>
<tr>
<td>7JQ-00341</td>
<td>SQLSrEntCore ALNG LicSAPk MVL 2Lic CoreLic</td>
<td>4</td>
</tr>
<tr>
<td>312-02177</td>
<td>ExchgSrStd ALNG LicSAPk MVL</td>
<td>2</td>
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<tr>
<td>9GS-00495</td>
<td>CISSteDCore ALNG LicSAPk MVL 2Lic CoreLic</td>
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<tr>
<td>OPTION 3 - OVS RENEWAL</td>
<td>Description</td>
<td>Quantity</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------</td>
<td>----------</td>
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<tr>
<td>GSY-00032</td>
<td>MicrosoftO365E3Open Shrdsrvr AllLng Monthly Subscriptions-VolumeLicense OLV 1License LevelID Platform 1Month Each</td>
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<td>MicrosoftVisualStudioProSubMSDN AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
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<td>MicrosoftCoreInfrastructureSvrSvrdCcore AllLng License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
<td>72</td>
</tr>
</tbody>
</table>
3. DEPLOYMENT APPROACH

3.1.1. The SANC will deploy/upgrade the software making use of a current vendor.

3.1.2. The Bidder must provide the SANC nominated representatives to an on-line solution where the licence details can be managed, confirmed and which will allow for additional licences (if required) to be activated/procured.

4. PRICING AND PAYMENT TERMS:

4.1. The Bidder is required to agree on the following payment terms:

4.1.1. Payment for goods delivered to the SANC will be made by the SANC thirty days after the receipt of an invoice complying with the South African Revenue Services requirements for such an invoice;

4.1.2. Bidder invoices will only be generated after receipt of the formal written acceptance of the goods by the SANC or the time period in which SANC has to provide such confirmation has lapsed; and

4.2. All Bidders must take note that all travel, any incidental costs, accommodation costs or other related service delivery costs will be for the account of the Bidder and not be paid for by the SANC as an additional cost to the software and related services costs quoted for.

5. REQUIREMENTS FULFILMENT:

5.1. Only responses from Bidders who are recognised/accredited Microsoft Gold or Platinum Partners who are entitled to sell the required licences and provide support to effect a transition to O365 in the cloud and deploy Microsoft Exchange in the cloud will be considered.

6. EVALUATION/AWARDING OF BID:

6.1. Evaluation method to be used:

6.1.1. After the closing date, an appointed SANC Bid Evaluation Committee will evaluate the Bids; and

6.1.2. All bids will be evaluated against the qualifying criteria as set out in this document.

6.2. Evaluation phases:

6.2.1. Phase 1

6.2.1.1. Phase 1: Initial Screening/Administrative Compliance:

6.2.1.1.1. Bids will be first evaluated to determine Bidder compliance with the provisioning of accurate and quality information as reflected in the following table of information (The Bidder is to complete all information required in this document).
<table>
<thead>
<tr>
<th>Compulsory documents to be submitted by Bidder</th>
<th>Information provided by Bidder (Bidder to indicate Y / N to indicate conformance with requirement)</th>
<th>Reference number/page number of submission where information can be verified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Tax Compliance Status being a Tax Clearance Certificate and Personal Identification Number (PIN) from the South African Revenue Services in respect of the bidder.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proof of company registration from the Companies and Intellectual Property Commission.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submit a list of three (3) contactable references for similar work performed during the past 3 years with relevant supporting information that clarifies: - Name of reference organisation - Client manager contact details - Type of work and services provided</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide written confirmation from Microsoft which confirms that the bidder is a current Gold or Platinum Partner which is entitled to act as a reseller and provider of the services and/or goods required.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Only bids that comply with all of the requirements for information as stipulated above will be considered for further evaluation. The SANC retains the right to clarify information provided where it deems necessary.

6.2.2. Phase 2: Financial Evaluation (Calculation of points):

6.2.2.1. During phase 2, points for price will be calculated for all shortlisted bidders only who complied with the Administrative compliance.

6.2.2.1.1. Pricing Information:

6.2.2.1.1. The costs of any goods/equipment is to include the cost associated with the required 2-year OEM warranty. It is important that the Bidder comply with the following pricing approach guidelines:

6.2.2.1.1.1. Prices quoted must be in South African Rand,
6.2.2.1.1.2. Prices quoted must be inclusive of VAT,
6.2.2.1.1.3. Prices quoted must be the total price of all cost components as reflected in the pricing table below, and
6.2.2.1.1.1.4. Prices must include all cost associated with the procurement, dispatching and pre-delivery quality assurance or any other cost that the bidder may incur. SANC will pay only the quoted price as listed in the price table below and no other additional costs will be payable by the SANC.

6.2.2.1.2. Pricing Formula

6.2.2.1.2.1. The following formula will be used to calculate the points for price:

\[
P_s = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\]

Where

\(P_s\) = Points scored for price of Bid under consideration

\(P_t\) = Rand value of Bid under consideration

6.2.2.1.2.2. The final points will be calculated as follows:

6.2.2.1.2.2.1. Points for price: 80 points

6.2.2.1.2.2.2. B-BBEE Status Level of Contribution: 20 points

6.2.2.1.2.2.3. Final / total points: 100 points

6.2.2.1.2.3. The Bid Evaluation Committee will hereafter meet to come to a decision and to formulate a recommendation to the relevant level of delegation.

6.2.2.1.2.3.1. Points will be awarded to a Bidder for attaining their B-BBEE Status Level of Contributor in accordance with the information below:

6.2.2.1.2.3.1.1. A maximum of twenty (20) points may be allocated for B-BBEE Status Level of Contributor; and

6.2.2.1.2.3.1.2. The points scored by a Bidder in respect of the level of B-BBEE contribution contemplated above will be added to the points scored for price.

6.2.2.1.2.4. Subject to the Preferential Procurement Regulations, 2017, the contract may be awarded to the Bidder who scores the highest number of points per item.

Thus, the Council has the right to award the contract to the Bidder that did not score the highest total points.

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>12</td>
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<tr>
<td>5</td>
<td>8</td>
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<tr>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>
### PRICING SCHEDULE (FIRM PRICES)

<table>
<thead>
<tr>
<th>OPTION 1 CSP AND OVS COMBINATION</th>
<th>Description</th>
<th>Unit Price (ZAR) including VAT and in accordance with the Microsoft Government price discount model</th>
<th>Total price (ZAR) including VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>796b6b5f-613c</td>
<td>Office 365 E3</td>
<td>198</td>
<td>-</td>
</tr>
<tr>
<td>39504991-553b</td>
<td>Windows 10 Enterprise E3</td>
<td>198</td>
<td>-</td>
</tr>
<tr>
<td>DG7G7GMGF0DVT7</td>
<td>Windows User Cals 1 Year CSP</td>
<td>198</td>
<td>-</td>
</tr>
<tr>
<td>77D-00060</td>
<td>MicrosoftVisualStudioProSubMSDN License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>H30-02389</td>
<td>MicrosoftProjectProfessional License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct w/1ProjectSvrCAL 1Year</td>
<td>5</td>
<td>-</td>
</tr>
<tr>
<td>D87-03975</td>
<td>MicrosoftVisioProfessional License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>5</td>
<td>-</td>
</tr>
<tr>
<td>7NQ-00146</td>
<td>MicrosoftSQLSvrStandardCore License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
<td>4</td>
<td>-</td>
</tr>
<tr>
<td>312-03719</td>
<td>MicrosoftExchangeServerStandard License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>9GS-00353</td>
<td>MicrosoftCoreInfrastructureSvrSteDCCore License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
<td>72</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL PRICE (OPTION 1)**

<table>
<thead>
<tr>
<th>OPTION 2 MICROSOFT ENTERPRISE AGREEMENT</th>
<th>Description</th>
<th>Unit Price (ZAR) including VAT and in accordance with the Microsoft Government price</th>
<th>Total price (ZAR) including VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>-----------------------------------------</td>
<td>-------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Description</td>
<td>discount model</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>----------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>O365E3 ShrdSvr ALNG SubsVL MVL PerUsr</td>
<td>198</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WinE3 ALNG SubsVL MVL PerUsr</td>
<td>198</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoreCALBridgeO365 ALNG SubsVL MVL PerUsr</td>
<td>198</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoreCAL ALNG LicSAPk MVL Pltfrm UsrCAL</td>
<td>198</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VSProSubMSDN ALNG LicSAPk MVL</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PrjctPro ALNG LicSAPk MVL w1PrjctSvrCAL</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VisioPro ALNG LicSAPk MVL</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SQLSvrEntCore ALNG LicSAPk MVL 2Lic CoreLic</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ExchgSvrStd ALNG LicSAPk MVL</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CISSteDCCore ALNG LicSAPk MVL 2Lic CoreLic</td>
<td>72</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**OPTION 3 - OVS RENEWAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total price (ZAR) including VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MicrosoftO365E3Open ShrdSvr AllLng MonthlySubscriptions-VolumeLicense OLV 1License LevelID Platform 1Month Each</td>
<td>198</td>
</tr>
<tr>
<td>MicrosoftCoreCALClientAccessLicense AllLng License/SoftwareAssurancePack OLV 1License LevelID Platform UsrCAL 1Year</td>
<td>198</td>
</tr>
<tr>
<td>MicrosoftWINENTperDVC AllLng Upgrade/SoftwareAssurancePack OLV 1License LevelID Platform 1Year</td>
<td>198</td>
</tr>
<tr>
<td>MicrosoftVisualStudioProSubMSDN AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>1</td>
</tr>
<tr>
<td>MicrosoftProjectProfessional AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct w/1ProjectSvrCAL 1Year</td>
<td>5</td>
</tr>
<tr>
<td>MicrosoftVisioProfessional AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
<td>5</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
</tr>
<tr>
<td>---------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>7NQ-00146</td>
<td>MicrosoftSQLSvrStandardCore AllLng License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
</tr>
<tr>
<td>312-03719</td>
<td>MicrosoftExchangeServerStandard AllLng License/SoftwareAssurancePack OLV 1License LevelID AdditionalProduct 1Year</td>
</tr>
<tr>
<td>9GS-00353</td>
<td>MicrosoftCoreInfrastructureSvrSteDCCore AllLng License/SoftwareAssurancePack OLV 2Licenses LevelID AdditionalProduct CoreLic 1Year</td>
</tr>
</tbody>
</table>

**TOTAL PRICE (OPTION 3)**

- 
- 

---

**Required by (End-User):**

**Required at (Address):**

South African Nursing Council, 602 Pretorius Street, Arcadia, Pretoria, 0083

**Brand and model (if applicable):**

- 

**Country of origin (if applicable):**

- 

**Guarantee period (if applicable):**

- 

Does the offer comply with the specification? [ ] Yes [ ] No

*Mark the relevant block with an X*

**If not to specification, indicate deviation(s):**

- 

**How long it will take for the bidder to deliver goods/services after receipt of purchase order?**

(Only firm delivery period will be considered):

- 

Page 18 of 29
DECLARATION BY THE BIDDER:

I confirm that the information furnished is correct and true. I accept that the South African Nursing Council may act against me should this declaration prove to be false.

Name of bidder: ............................ Position: ........................................

Signature: ........................................ Date: ........................................
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS
2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- The 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

1.3 The 80/20 preference point system will be applicable to this tender.

1.4 Points for this bid shall be awarded for:

(a) Price; and
(b) B-BBEE Status Level of Contributor.

1.5 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTOR</td>
</tr>
<tr>
<td>Total points for Price and B-BBEE must not exceed</td>
</tr>
<tr>
<td>80</td>
</tr>
<tr>
<td>20</td>
</tr>
<tr>
<td>100</td>
</tr>
</tbody>
</table>

1.6 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
2. DEFINITIONS

(a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) "Bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) "Functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) "prices" includes all applicable taxes less all unconditional discounts;

(i) "proof of B-BBEE status level of contributor" means:

1) B-BBEE Status level certificate issued by an authorized body or person;
2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
3) Any other requirement prescribed in terms of the B-BBEE Act;

(j) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(k) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_s = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\]

Where

\[
\begin{align*}
P_s & = \text{Points scored for price of bid under consideration} \\
P_t & = \text{Price of bid under consideration} \\
P_{\text{min}} & = \text{Price of lowest acceptable bid}
\end{align*}
\]
4. **POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
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<td>4</td>
<td>12</td>
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<td>5</td>
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<td>6</td>
<td>6</td>
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<tr>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>

5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

5.1.1 **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED:**

B-BBEE Status Level of Contributor: = .......... (Maximum of 20 points)

(Points claimed must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

5.1.2 **SUB-CONTRACTING**

i) Will any portion of the contract be sub-contracted? □ Yes □ No

(Tick applicable box)

ii) If yes, indicate:
- What percentage of the contract will be subcontracted: ........................................ %
- The name of the sub-contractor(s):
  ........................................................................................................................................
  ........................................................................................................................................
  ........................................................................................................................................
- The B-BBEE status level of the sub-contractor(s) □ Yes □ No
- Whether the sub-contractor is an EME or QSE.

(Tick applicable box)

- Specify, by ticking the appropriate box, if your company will subcontract with any other enterprise in terms of Preferential Procurement Regulations, 2017, as per table below:
5.1.3 DECLARATION WITH REGARD TO COMPANY/FIRM

5.1.3.1 Name of company/firm: .................................................................

5.1.3.2 VAT registration number: ...........................................................

5.1.3.3 Company registration number: .....................................................

5.1.3.4 TYPE OF COMPANY/ FIRM
   Partnership/Joint Venture / Consortium
   One-person business/sole propriety
   Close corporation
   Company
   (Pty) Limited
   [TICK APPLICABLE BOX]

5.1.3.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
   ........................................................................................................
   ........................................................................................................
   ........................................................................................................

COMPANY CLASSIFICATION

   Manufacturer
   Supplier
   Professional service provider
   Other service providers, e.g. transporter, etc.
   [TICK APPLICABLE BOX]

5.1.3.6 Total number of years the company/firm has been in business: ..........}

5.1.3.7 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE Status Level of Contributor indicated in paragraph 5.1.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
   i) The information furnished is true and correct;
   ii) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
   iii) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any
other remedy it may have –
(a) disqualify the person from the bidding process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
(e) Forward the matter for criminal prosecution

.......................................................... ..........................................................
Signature Date

..........................................................
Position

..........................................................
Name of Bidder
DECLARATION OF INTEREST:

1. Any legal person, including persons employed by the SANC, or persons having a kinship with persons employed by the SANC, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the SANC, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where –
   - the bidder is employed by the SANC; and/or
   - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Full names of bidder or his/her representative:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2 Identity number:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3 Position occupied in the company (Director, trustee, shareholder)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.4 Registration number of the company, enterprise, close corporation, partnership agreement or trust:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.5 Tax Reference Number:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.6 VAT Registration Number:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.7 Are you or any person connected with the bidder/tenderer, presently employed by SANC? If so furnish particulars as an attached schedule:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.8 Are you or any person connected with the bidder presently employed by the SANC? If so furnish particulars as an attached schedule.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.9 If you are presently employed by the SANC, did you obtain the appropriate authority to undertake remunerative work outside employment? If yes, did you attach proof of such authority to the bid document? If no, furnish the reasons of non-submission of such proof as an attached schedule.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.10 Did you or your spouse, or any of the company’s directors/shareholders/members or their spouses conducted business with the SANC in the past twelve (12) months? If so furnish particulars as an attached schedule.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.11 Do you or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by SANC and who may be involved with the evaluation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
and/or adjudication of this tender/bid? If so furnish particulars as an attached schedule.

<table>
<thead>
<tr>
<th>2.12 Are you or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by SANC who may be involved with the evaluation and/or adjudication of this bid? If so, furnish particulars as an attached schedule.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2.13 Do you or any of the directors / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? If so, furnish particulars as an attached schedule.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

.................................................. ..................................................

Signature Date

..................................................

Position Name of Bidder
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES:

1. This Standard Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be disregarded if that bidder, or any of its directors have:
   a. Abused the institution’s supply chain management system;
   b. Committed fraud or any other improper conduct in relation to such system; or
   c. Failed to perform on any previous contract.
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Is the bidder or any of its directors listed on the National Treasury’s database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <em>audi alteram partem</em> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the page.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.1.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.2</td>
<td>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on National Treasury’s website, (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.2.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.3</td>
<td>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.3.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4</td>
<td>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.4.1</td>
<td>If so, furnish particulars:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature ........................................................................................................................................................................

Date ................................................................................................................................................................................

Position .................................................................................................................................................................................

Name of Bidder ..................................................................................................................................................................
CERTIFICATE OF INDEPENDENT BID DETERMINATION:

I, the undersigned, in submitting the accompanying bid for the APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF MICROSOFT LICENCES WHO ALSO HAVE THE CAPACITY, CAPABILITY AND EXPERIENCE TO DEPLOY 0365 AND MICROSOFT EXCHANGE IN THE CLOUD FOR THE SOUTH AFRICAN NURSING COUNCIL FROM MICROSOFT ACCREDITED GOLD AND PLATINUM PARTNERS FOR A FIVE (05) YEAR PERIOD in response to the invitation for the bid made by: THE SOUTH AFRICAN NURSING COUNCIL (SANC) do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: ________________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
   (a) Has been requested to submit a bid in response to this bid invitation;
   (b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
   (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium\(^3\) will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   (a) Prices;
   (b) Geographical area where product or service will be rendered (market allocation)
   (c) Methods, factors or formulas used to calculate prices;
   (d) The intention or decision to submit or not to submit, a bid;
   (e) The submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) Bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in
terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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Signature Date

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Position Name of Bidder