



## **South African Nursing Council**

(Under the provisions of the Nursing Act, 2005)

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Private Bag X132, Pretoria, 0001  
Republic of South Africa

### **EXTERNAL ADVERTISEMENT**

**DEPARTMENT : OFFICE OF THE CHIEF EXECUTIVE OFFICER AND REGISTRAR**

**POSITION : SENIOR MANAGER: INTERNAL AUDIT**  
*(Five year performance based contract)*

**SALARY : NEGOTIABLE**

**CLOSING DATE : 9<sup>th</sup> MARCH 2018, AT 16H30**

### **MINIMUM REQUIREMENTS**

- Chartered Accountant (CA)
- Certified Internal Auditor (CIA) as an added advantage
- Five years' experience in a financial auditing field
- Five years at least have been in a managerial position in financial auditing profession
- Professional membership
- A valid driver's licence

### **REQUIRED SKILLS AND COMPETENCIES**

- Strong knowledge of Internal Audit
- Sound knowledge of International Financial Reporting Standards and generally accepted professional accounting principles and practices
- A detail understanding of risk management and corporate governance in a public sector environment
- Key skills include excellent problem-solving skills, clear logical thinking, project/programme management capabilities
- Excellent interpersonal and communication skills
- Good presentation and report writing skills
- Ability to demonstrate high level of personal and professional ethics
- Incumbent should be able to accurately evaluate situations and instinctively do the right thing in the face of opposition and conflict
- Demonstrate good judgement and strength of character and bring forth issues in a balanced way
- Applicants must have a thorough understanding of financial management, laws, regulations and processes
- Knowledge of the internal audit and risk management functions including (IIA) code of ethics and standards for professional practice of internal audit
- Knowledge of Integrated Internal Control Framework
- Knowledge of Human resources and financial management

*VISION: Excellence in professionalism and advocacy for health care users*

## KEY PERFORMANCE OUTPUTS

- Provide strategic and operational leadership to the section and manage all internal audit activities, including information technology, performance, financial, forensic and risk based assurance audits
- To independently develop quarterly updates on the control environment to the relevant audit committees
- Prepare three year rolling audit plan and an annual risk-based audit plan and an annual risk-based audit work plan to set out the priorities of the IA function that are reflective of objectives, concerns and priorities of SANC integrated and coordinated with the departmental risk assessment and strategic planning
- providing comprehensive, practical programs of annual internal audit coverage over assigned business segments
- Testing compliance with regulatory requirements and providing feedback to Senior Management and Audit & Risk Committee with regards to company compliance levels
- To provide recommendations to management through independent evaluation and appraisal of risk management, control and governance
- To develop and support the presentation of quality audit reports that provide management and the Board with independent assurance that risks, controls and governance are appropriately addressed
- Develop and establish appropriate methodologies and standards for the execution of internal audit engagements, in line with best practice
- **Ensure that Internal Audit resources are appropriate, sufficient and effectively deployed to achieve the approved plan**
- To support the development and execution of an annual risk based audit plan that appropriately considers the relevant and evolving the company
- To support the directing, scheduling and execution of internal audit activities
- To interact with and coordinate the activities of other assurance providers in line with the combined assurance model
- To manage stakeholder relationships and develop networks to provide guidance and direction to the team in performance of audit activities
- Responsible for supervising and providing leadership and evaluation support on staff
- Assist with coordination of audit efforts with external auditors
- Function as liaison with applicable divisions and audit department
- Prepare detailed audit work
- Communicate audit findings, make recommendations and follow-up on corrective actions
- Improving operations and reducing costs
- Perform special reviews and projects as requested

**NB:** Applications must be completed in full on the prescribed form, obtainable from the South African Nursing Council (SANC) website. Alternatively the application forms are also available at the South African Nursing Council, Cecilia Makiwane building, 602 Pretorius Street, Arcadia, 0083. Applications can be e-mailed to [careers@sanc.co.za](mailto:careers@sanc.co.za) alternatively applications can be send via post to The Human Resource Department, Private Bag X132, Pretoria, 0001 or hand delivered at 602 Pretorius Street, Arcadia, Pretoria

Incomplete applications or those that do not meet the above requirements will not be considered. All applications must be accompanied by certified copies of all relevant educational and professional qualifications together with an updated CV and certified copy of Identity Document. Foreign qualifications must be accompanied by a SAQA evaluation certificate. Please note that correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within two months after the closing date of this advertisement, accept that your application was not successful. The SANC is committed to employment equity and therefore people with disabilities people living with disabilities are encouraged to apply. Enquiries may be directed to **Mr Victor Letshwiti: Senior Manager: Human Resources, at Tel no. (012) 426 9571**. The South African Nursing Council reserves the right not to make any appointment

