



South African Nursing Council

(Under the provisions of the Nursing Act, 2005)

Cecilia Makiwane Building,
602 Pretorius Street, Arcadia,
Pretoria, 0083

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Private Bag X132, Pretoria, 0001
Republic of South Africa

INTERNAL/EXTERNAL ADVERTISEMENT

DEPARTMENT : FINANCE
SUB-SECTION : SUPPLY CHAIN MANAGEMENT (KITCHEN SERVICES)
POSITION : GENERAL WORKER: CATERING (X2)
ANNUAL CTC : R 155 328.78
CLOSING DATE : 02 FEBRUARY 2018, AT 16H30

MINIMUM REQUIREMENTS:

- Grade 12
- 12 months certificate in Food service and/or housekeeping certificate
- Minimum of 3 years' experience working in a Hospitality environment, including Restaurants

REQUIREMENTS COMPETENCIES:

- Hard worker with a flair for creating food
- Knowledge and experience of serving people
- Experience in preparing and cooking food
- Proven knowledge and experience of housekeeping
- Ability to work flexible hours when required
- Computer literacy
- Food preparation
- Hygiene
- Communication
- Ability to work in a team
- Customer relations

KEY PERFORMANCE OUTPUTS:

The successful candidate will be responsible for the following key performance areas:

- Prepare boardrooms for all meetings held in SANC
- Clean and prepare cups for tea at meetings
- Serve tea and food in SANC meetings
- Arrange catering for SANC meetings
- Clean cups for Senior Managers and Managers
- Prepare administrative functions related to SANC kitchen services and catering

VISION: Excellence in professionalism and advocacy for health care users

- Perform any other duties required by the kitchen services and catering section

NB:

Applications must be completed in full on the prescribed form, obtainable from the above-mentioned website or from the South African Nursing Council, Cecilia Makiwane Building, 602 Pretorius Street, ARCADIA, 0083, for attention: The Human Resources Department, Private Bag X132, PRETORIA, 0001.

All applications must be accompanied by certified copies of all relevant education and professional qualifications together with an updated CV and certified copy of Identity Document. Foreign qualifications must be accompanied by a SAQA evaluation certificate.

Incomplete applications or those that do not meet the above requirements will not be considered.

Please note that correspondence will be limited to shortlisted candidates only, therefore, if you have not been contacted within two months after the closing date of this advertisement, please accept that your application was not successful. The South African Nursing Council is committed to employment equity; therefore people with disabilities are encouraged to apply.

All completed applications must be e-mailed to careers@sanc.co.za alternatively applications can be delivered at the SANC HR Department. Enquiries may be directed to Ms Veronica Mthethwa, at Tel no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.