



## **South African Nursing Council**

(Under the provisions of the Nursing Act, 2005)

e-mail: [registrar@sanc.co.za](mailto:registrar@sanc.co.za)

website: [www.sanc.co.za](http://www.sanc.co.za)

**SANC Fraud Hotline: 0800 20 12 16**

Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia,  
Pretoria, 0083

Tel: 012 420-1000

Fax: 012 343-5400

Private Bag X132, Pretoria, 0001  
Republic of South Africa

### **EXTERNAL ADVERTISEMENT**

**DEPARTMENT : OFFICE OF THE REGISTRAR AND CEO**

**POSITION : DEPUTY REGISTRAR**  
(Five year performance- based contract)

**ANNUAL CTC : NEGOTIABLE**

**CLOSING DATE : 20<sup>TH</sup> APRIL 2018, AT 16H30**

### **MINIMUM REQUIREMENTS**

- Master's Degree in Nursing
- Specialization in Nursing Education
- Five (5) years' work experience as a clinical nurse
- Five (5) years' experience at a Higher Education Institution- College of Nursing or University
- Five (5) years senior management experience
- 3 years exposure to research
- Valid South African Nursing Council Annual Practicing Certificate (APC)
- Valid driver's license

### **REQUIRED COMPETENCIES**

- Understanding, interpreting and applying Nursing, Health and other legislation relevant to the Nursing Profession
- Ability to develop strategies, business plans, policies, procedures and guidelines
- Applying continuous improvement processes and general business practices
- Managing projects
- Leading, developing and managing people
- Computer literacy (working knowledge of MS Word, Excel, Outlook, Power Point etc.)
- Verbal and written communication skills
- Good analytical and problem solving skills
- Ability to work within set deadlines
- Attention to detail
- Good interpersonal skills
- Ability to work effectively in a team

*VISION: Excellence in professionalism and advocacy for health care users*

## KEY PERFORMANCE OUTPUTS

The Deputy Registrar will report to the Registrar and be responsible for:

- Deputising the Registrar and Chief Executive Officer
- Developing and overseeing Nursing Education and Training, Professional Practice and Quality Assurance Frameworks
- Developing legislation relevant to the nursing profession
- Overseeing development and implementation of standards, systems, policies, procedures and guidelines relevant to the nursing profession
- Overseeing implementation of transformative projects relevant to the nursing profession within SANC
- Ensuring effective support to the Nursing Education and Training, Professional Practice and Quality Assurance related Council Standing Committees
- Providing advice to Council on matters of the profession
- Providing leadership and guidance in matters of nursing and midwifery, including the research agenda of the Council
- Developing and overseeing framework for effective communication within the Professional Division, Nursing Stakeholders and clients
- Overseeing the management and administration of the resources of the professional affairs business units

**NB: Those who applied in response to the advertisement previously may re-apply. Also note that the Organisation is undergoing transformation, as a result the key performance outputs may be reviewed in due course**

**NB:** Applications must be completed in full on the prescribed SANC employment application form, obtainable from the South African Nursing Council website. Alternatively the application forms are also available at the South African Nursing Council, Cecilia Makiwane building, 602 Pretorius Street, Arcadia, Pretoria, 0083. Private Bag X132, Pretoria, 0001

All applications must be accompanied by certified copies of all relevant educational and professional qualifications together with an updated CV, Drivers licence and ID copy. Foreign qualifications must be accompanied by a SAQA evaluation certificate

Incomplete applications or those that do not meet the above requirements will not be considered.

**Correspondence** will be limited to shortlisted candidates only. Therefore, if you have not been contacted within two months after the closing date of this advertisement, please accept that your application was not successful. The SA Nursing Council is committed to employment equity, therefore persons with disabilities are encouraged to apply.

**Enquiries** may be directed to Mr Victor Letshwiti: Senior Manager - Human Resources, at Tel no. (012) 426 9571. The South African Nursing Council reserves the right not to make any appointment. All completed applications can be e-mailed to [careers@sanc.co.za](mailto:careers@sanc.co.za) on or before the closing date

